



## PRIVACY STATEMENT

### Erasmus+: Key Action KA2: Sector Skills Alliances

#### 1. The Erasmus+: Key Action KA2: Sector Skills Alliances on 16th February 2017 – Partner Search Tool

As this [web page](#) of the Education Audiovisual and Culture Executive Agency ("Agency") is used for the collection and further processing of personal data, it is subject to Regulation (EC) 45/2001, of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data<sup>1</sup>.

The relevant processing operations thereof are under the responsibility of the following Controller: The Head of Unit R1, Federica Borella of the Education, Audiovisual and Culture Executive Agency.

#### 2. What personal information do we collect and for what purpose?

- The primary purpose of the collection of personal data is for the organisation of the given event.
- The List of Participants at the event is used in organising logistics required for the event and in managing the event (confirmation of participation, security clearance, admission to the event, name badges, transmission of necessary information) and to assist participants in networking and possibly identifying potential partners in the context of calls for proposals.

The data collected when registering [online](#) and further processed are:

- Contact details, such as information about the organisation: name of organisation, address, post code, city, country, fax; personal information: name, organisation, function, gender, phone, e-mail.

Public list of participants: All participants are invited to indicate explicitly if they wish their e-mail address to appear in a public list of participants (ticking this box is completely voluntary). The purpose of the public list of participants is to facilitate networking and the identification of potential partners in the context of calls for proposals. This list of participants will be sent to pre-registered participants prior to the event and distributed at the event. This list will contain the following information:

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<sup>1</sup> OJ L8 of 12.1.2001, p. 1.

- Name, organisation, country, e-mail

Furthermore, the following information is made available on the event website after the event:

- Speakers' presentations and reports from some participants will be published on the Agency website
- Photographs/pictures
- Audio/video recordings and live web streaming

Should participants not wish their photographs/pictures to appear on the Agency website/intranet, they should inform the photographer/cameraman on the day of the event.

### **3. Who has access to your information and to whom is it disclosed?**

For the purposes detailed above, access to personal data is given to the following persons, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Community law:

- The full set of data will be transmitted to internal authorised Agency staff.
- Staff of the National Agencies in countries
- Staff of the service provider who is working on behalf of and under the responsibility of the Agency.
- The data published in the list of participants will be distributed to participants at the event.

### **5. How can you verify, modify or delete your information?**

To exercise your rights, such as the right of access and rectification of inaccurate or incomplete personal data, you may contact the Controller (see below under 7.). On registering, all participants are invited to indicate if they wish their e-mail address to appear in the list of participants distributed at the event.

### **6. How long do we keep your data?**

Unless you ask for your personal data to be deleted, it will be kept for a maximum of 5 years<sup>2</sup>.

### **7. Contact Information**

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<sup>2</sup> In line with Common Conservation List (CCL), SEC (2007) 970 adopted by the Commission on 04/07/2007, Annex 1, p. 23, point 12.5.3.

For any questions on your rights, please feel free to contact the Controller, explicitly specifying your request via the following contact information:

Unit R1/COM  
Education Audiovisual & Culture Executive Agency  
Avenue du Bourget 1  
BE-1140 Brussels  
[eacea-info@ec.europa.eu](mailto:eacea-info@ec.europa.eu)

## **8. Recourse**

In case of conflict on any Personal Data Protection issue you can address yourself to the Controller at the above mentioned address and functional mailbox. You can also contact the EACEA Data Protection Officer at the following email address: [eacea-dataprotection@ec.europa.eu](mailto:eacea-dataprotection@ec.europa.eu)

Should the conflict not be resolved by the Controller or the Data Protection Officer you may lodge a complaint with the European Data Protection Supervisor at any time: Website <http://www.edps.europa.eu>; E-mail: [edps@edps.europa.eu](mailto:edps@edps.europa.eu).

## **9. Legal basis**

The legal basis of the processing of the personal data is Article 4 of Commission Implementing Decision C(2013)776 of 18 December 2013 establishing the 'Education, Audiovisual and Culture Executive Agency' and repealing Decision 2009/336/EC.